

Commissioners:

JEFF C. WHEELAND  
*Chairman*

ERNEST P. LARSON  
*Vice Chairman*

TONY R. MUSSARE  
*Secretary*



ANN M. GEHRET  
*Director of Administration  
and Chief Clerk*

N. RANDALL SEES  
*Solicitor*

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**Minutes of the Meeting of  
September 5, 2013  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner Wheeland - Present  
Commissioner Larson - Present  
Commissioner Mussare - Present

Solicitor Sees - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. Wheeland convened the Commissioners Meeting 10:01 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Wheeland opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 PROCLAIM CHILDHOOD CANCER AWARENESS MONTH. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), proclaimed September as Childhood Cancer Awareness Month. Cathy Prowant thanked the Commissioners for this recognition.

2.2 ADOPT RESOLUTION 2013-27. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adopted resolution 2013-27 declaring property as surplus.

2.3 APPROVE PSA WITH BK CONTROLS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved

professional service agreement with BK Controls not to exceed \$28,700.

- 2.4 APPROVE GRANT RECEIPT FROM PCCD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Juvenile Victim/Witness Services grant receipt from PCCD in the amount of \$21,710.
- 2.5 APPROVE PSA WITH MULCARE PIPELINE SOLUTIONS. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Mulcare Pipeline Solutions, Inc., on an as-needed basis.
- 2.6 APPROVE PSA WITH HIGHWAY EQUIPMENT & SUPPLY CO. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved the professional service agreement with Highway Equipment & Supply Company.
- 2.7 APPROVE AMENDMENT TO PSA WITH SUPERIOR PLUS ENERGY SERVICES. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Superior Plus Energy Services extending it to December 31, 2014.
- 2.8 APPROVE ACT 13 AGREEMENT. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Act 13 agreement with the Williamsport Municipal Water Authority in the amount of \$180,000.

***Mr. Wheeland recessed the Commissioners' Meeting at 10:25 a.m.***

### **3.0 SALARY BOARD**

- 3.1 CONVENE SALARY BOARD. Controller Rogers was absent.
- 3.2 DPS - COMMUNICATIONS - A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), approved Robert D. Montgomery as full time replacement Telecommunicator I - Pay grade 6 - \$17.00/hour effective 9/15/13.
- 3.3 ADJOURN SALARY BOARD. A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Salary Board at 10:26 a.m.

***Mr. Wheeland reconvened the Commissioners' Meeting at 10:26 a.m.***

**5.0 REPORTS / INFORMATION ITEMS.**

5.1 Announce Zoning Ordinance amendment public hearing scheduled for 10:00 a.m. October 3, 2013. (David Hines)

**6.0 PUBLIC COMMENT.** Mr. Wheeland opened the floor to public comment and the following were received:

Frank Steckel of 619 First Ave, Williamsport, said there is an issue with the District Attorney's office that could be settled by the county entering into an agreement with him regarding property he purchased on Minnie Alley from a tax sale.

Commissioner Wheeland asked that Mr. Steckel talk to the Board of Commissioners after the meeting.

**7.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. Wheeland announced the next regularly scheduled meeting as a work session on Tuesday, September 10, 2013.

**8.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Larson and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:37 a.m.